

# Global Finance Officer

**Deadline:**  
15-06-2025

**Contact Person:**  
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**Job Category:**  
Økonomi

**Position Type:**  
Fuldtid

The Danish Red Cross (DRC) International Department is recruiting a Global Finance Officer to support the financial management of international programmes and projects implemented across multiple countries and those managed centrally at Danish Red Cross HQ.

The Global Finance Officer will play a key role in ensuring strong financial oversight, delivering high-quality financial reporting, and providing budget monitoring and financial advice in line with Danish Red Cross standards and donor rules and regulation.

This position reports functionally to the Head of International Finance on all financial matters such as finance systems, procedures, SOPs and templates while operationally (delivery / output) reporting to the International Department for deliverables such as financial reports, budget support, priority of tasks and guidance for project and programme management. The Finance officer will have a close working relationship with assigned International Controller and Advisor.

Global Finance officer will be working in close collaboration with global budget holders, Head of Region for Europe and Asia and project teams, the Global Finance Officer will help ensure timely and accurate financial management across global and cross-country projects. The role also requires close coordination with managers and staff in the International Department to maintain an up-to-date overview of financial activities across assigned programmes and projects.

## **Area of Responsibility**

The Global Finance Officer will support multiple projects across various units and hold overall responsibility for the financial management of global projects, hubs, consortium programs, and support Regional office for Europe and Asia.

This role involves overseeing financial operations for global projects managed at the headquarters level, with budget holders based in Denmark. Additionally, the Global Finance officer will play a key role in supporting the currently ongoing consortium program funded by the MFA, including the consolidation and preparation of program financial reports.

The Role involve support the Regional Office of Europe and Asia in Ensuring effective, timely and compliant financial management for the Region with regards to cross Regional Financial tasks and overviews.

- Budget development for Global projects, including project budget and Anchor Budget
- Prepare regular financial reports for projects under responsibility and to share with Budget holders
- Coordinate and develop annual and quarterly programme budgets and financial reports to the donors and ensure that the donor specific guidelines are adhered to.
- Coordinate with DRC International Controllers & Advisers, the creation of Global projects grants and projects within the DRC accounting system
- Proactively support Global budget holders and to timely submit complete and compliant reports to the budget holders in accordance with DRC SOPs and or when required.
- Point of contact for Europe and Asia Regional office on cross country Financial matters
- System support including Budget upload, and review of costs charged to different projects under responsibilities
- Provide preliminary analysis on projects and budget versus actual as per request from Budget holders
- To Liaise and communicate with Finance Department with issues related to management of Global projects
- Support projects Audit
- To have a close communication and regular consultation with the Global Projects International controller and advisor

## **Competence requirements**

### ***Essential:***

- Relevant experience of minimum 4 years in finance management and projects.
- Experience in preparing budgets, cash flow statements and financial plans
- Experience in preparing financial reports
- Experience with supporting EU/ECHO/DANIDA/UN or donor funded programmes / projects.
- Strong project cycle and financial management experience.
- Good analytical skills and attention to detail.

- Excellent communication, planning, coordination and facilitation skills.
- Full proficiency in Microsoft Office and advanced proficiency in excel is a prerequisite.
- Full proficiency in an ERP system is a prerequisite and experience with D365 Finance Operations is a strong asset.
- Fluency in English speaking and writing is a requirement.
- Strong team player.

***Desirable:***

- Experience from the Red Cross/Red Crescent Movement.
- Experience from working in development and emergency environments.