

ECHO Consortium Manager Delegate

Deadline:
13-11-2025

Contact Person:
Avril Elliott

Job Category:
Program/projektledelse

Position Type:
Fuldtid

Danish Red Cross is looking for a Consortium Manager in Syria to lead the management of an ECHO funded action to ensure strategic objectives and donor commitments are met. The ECHO funded consortium brings together the Syrian Arab Red Crescent (SARC) as the implementing partner, supported by Danish Red Cross as consortium Lead, German Red Cross, Norwegian Red Cross, Swedish Red Cross and the International Federation of Red Cross and Red Crescent Societies (IFRC).

Duty Station: Damascus, Syria (with regular travel to project site locations in consultation with and support from SARC)

Reports to: DRC Country Manager, Syria

Supervises: N/A

Purpose of the Role

The Consortium Manager will ensure the overall coordination and management of the consortium's programme in Syria, while informing and supporting the strategic direction. They will convene consortium partners, the Danish Red Cross country/regional/HQ team, donors and key stakeholders on issues of importance to consortium management and the ECHO action. The role covers consortium management, project cycle management (PCM), project management, capacity sharing, strategic direction, humanitarian diplomacy and fundraising.

Responsibilities

Consortium Management

- In support of the DRC Country Manager, guide the consortium to achieve its strategic objectives in line with a partnership approach that respects and leverages the unique capacities of all partners, collectively and complementarily.
- Lead in the coordination of all aspects of the consortium agreement with all partners.
- Facilitate regular coordination, planning, and review meetings and workshops and actively support the convening of technical discussions. Prepare and oversee relevant action points and recommendations.
- Actively and regularly share information and updates among partners.
- Coordination with all consortium partners to ensure efficient and supportive engagement with relevant SARC departments and units.
- Support the DRC Country Manager to engage with SARC leadership on strategic priorities and work with and support SARC in cross-departmental coordination, communication, and planning.

Project Cycle Management (PCM)

- Oversee and ensure the effective, efficient, timely, quality and accountable implementation of all stages of the project cycle, recognising and supporting SARC's role as implementing partner and the supportive role of each movement partner.
- Directly responsible to ensure all compliance and contractual commitments are met, taking initiative to liaise with all relevant stakeholders on their respective tasks and accountabilities to actively find solutions to challenges, elevating issues for support, as necessary.
- Liaise with all consortium partners to ensure regular Quality Assurance is undertaken, with any necessary adaptations implemented, in accordance with humanitarian principles and standards.
- Enhance the focus on learning and evidence generation.
- Ensure support to SARC in the roll-out of accountability mechanisms.
- Guide the consortium in the prioritisation of area-based interventions in line with SARC's priorities, within the parameters of the ECHO funded action and in complement of and complemented by other aligned programmes.
- Coordinate and compile all narrative reports, budget oversight and management and liaise with DRC Finance Delegate on financial reporting for all partners.

Project Management

- Accountable for the delivery of actions under Danish Red Cross (DRC) portfolio, with specific

emphasis on Health and MHPSS programming.

- Close engagement and support to SARC to ensure timely and quality project delivery, within budget.
- Close coordination with the DRC Finance Delegate on financial management and reporting.

Capacity Sharing

- Facilitate, promote, and oversee multi-way capacity sharing among all consortium partners in line with their respective institutional capacities.
- Work with relevant SARC staff in the development of a capacity roadmap on ECHO compliance and contractual obligations, organise relevant trainings and mentorship opportunities.

Strategic Direction

- Stay abreast of the broader humanitarian and recovery context in the country, the region and sector (globally) to ensure continued and enhanced relevance of the work of the consortium.
- Guide the consortium in articulating the unique added value of the work of the consortium.
- Support the consortium in reviewing and enhancing the strategic direction of the consortium including opportunities for greater coordination, efficiencies, quality, reach, and impact, and complementarity with other actors and actions, inside and outside the RCRC movement.

Humanitarian Diplomacy and Fundraising

- In support of SARC, ensure informed and regular key messages, aligned with SARC's strategic priorities and evidence of impact, are shared with relevant stakeholders, including ECHO.
- In support of the DRC Country Manager, when delegated, represent the consortium and associated strategic priorities internally within the movement and externally with complementary stakeholders in the humanitarian sector and with ECHO.
- Actively seek out complementary funding opportunities and coordinate and collate the development of consortium bids.

Experience and Qualifications

Essential

- A minimum of 10 years of relevant experience in humanitarian and recovery or development project management and programming.
- Experience of directly managing ECHO funded actions.
- Consortium management experience.
- Demonstrated capacities and experience of working with local and/or national humanitarian or development actors and commitment to the Localisation agenda.
- Significant Project Cycle Management (PCM), Monitoring, Evaluation, Accountability and Learning (MEAL) and budget management experience.
- Excellent diplomacy, communication, coordination, negotiation, networking and facilitation skills.
- Proven expertise in strategic engagement and humanitarian diplomacy/advocacy.
- Ability to think and operate strategically while maintaining attention to detail.
- A degree in a relevant field such as social and/or political science, international and/or community development, or similar.
- Fluent in English (spoken and written).

Desirable

- Knowledge of Arabic.
- Experience working within and outside the Red Cross/Red Crescent Movement.
- Experience working in Southwest Asia or Syria context is highly desirable.
- Sectoral expertise in Health and/or MHPSS programming.

Employment conditions

This is a 12-month position, with possibility for an extension. The duty station is Damascus in Syria,

which is currently a non-family duty station with a paid 7-day Rest & Recuperation (R&R) break (inclusive of 2 travel days) for every 10 weeks. The R&R cycle is reviewed on a yearly basis or in response to a significant change in the context. Regular travel to programme areas within Syria is obligatory to the extent that the security situation permits.

The contract will be administered in accordance with the Danish Red Cross [Terms & Conditions](#) for Delegates. Attractive salary package will be offered depending on qualifications and experience.

Application and further information

We look forward to receiving your application and CV no later than 13/11/2025 22:59. Application and CV in English are accepted only through our online recruitment system. Applications made by email will not be accepted. Your application and CV should be uploaded at DRC web page

[Internationale stillinger i Røde Kors](#). Interviews and tests are expected to take place immediately thereafter i.e. the week of Sunday the 16th of November with an expected date of commencement ideally no later than 1st December 2025. [We make use of test tools as part of the recruitment process, and we will prior to an employment with your consent, contact persons for references].

In case you have any questions or might need more information please contact write Avril Elliott, avell@rodekors.dk.

We look forward to hearing from you!